Program Review – Non-Accredited Programs
Self-Study Report

Programs that are completing the non-accredited Self-Study Program Review are expected to complete the self-study during the spring semester and provide a written response to the following outline that is no longer than 10 pages plus attachments to the Program Review Committee by June 15.

I. Departmental Overview
   A. Summarize Current Status of the Department/Programs:
      1. Strengths
      2. Challenges
   B. Summarize Changes to Department/Programs Since Last Review Include:
      1. Leadership Changes
      2. Faculty Changes
      3. Degrees/Majors Added or Deleted
      4. Service Courses to the University

II. Program Information Addressing Minima Requirements
   A. Summarize what your department is doing to match the expectations for each of the five areas:
      1. Number of Program First Majors/Second Majors – recruitment completed by department
      2. Number of Graduates
      3. Average ACT of Majors
      4. Retention
      5. Faculty
   B. Reference page number(s) of department’s planning document addressing minimas

III. Faculty Teaching in this Program
   A. Update Faculty Credentials
   B. Summarize Faculty efforts in Research, Teaching, and Service
   C. Summarize Faculty efforts in Professional Development Activities and other training, education, experiences, certifications or licensures to improve teaching

IV. Students Majoring in this Program
   A. Honors/Special Recognitions
      1. Academic Honors from Pittsburg State University
      2. Academic Honors received from other entities
      3. Non-academic Honors
   B. Employment after Graduation
      1. Summarize information from PSU Post-Graduate Activity Report
      2. Forecast future employment opportunities and any specific initiatives taken by the department
V. Curriculum Review
   A. Demonstrate how your curriculum is aligned to national/industrial standards, an accreditation institution, other professional standards or if not available then demonstrate how the program is meeting current requirements in the discipline
      1. Include the correlation between the standards and the courses required for the degree
      2. Include a summary of the process of reviewing how each course is needed to meet the degree objectives
   B. Explain how the department assures standards are being met for on-line/hybrid courses

VI. Assessment
   A. Summarize how your program’s assessment has Evolved/Changed Since Last Program Review
   B. Summarize how program assessment results have been used to change course/program curriculum
   C. Explain how assessment of on-line or hybrid courses is adjusted or adapted to this teaching method

VII. Summarize Future Planning/Goals
   A. List two or three Initiatives that could be done by the department to move this program farther towards being an exemplary program
   B. Reference page number(s) of department’s planning document for future goals

VIII. Attachments
   A. Faculty Credentials
   B. Curriculum
      1. Four Year Cycle of Degree Course Requirements listing frequency of courses being offered
   C. Assessment
      1. Current Year’s Assessment Report
      2. Assessment Committee’s Annual Feedback Since Last Program Review
   D. Planning
      1. Current Departmental Planning Document
      2. Institutional Effectiveness Committee’s Feedback Since Last Program Review (or whatever committee/dean designated by policy)
      3. Annual Summaries Since Last Program Review
   E. External Reviewer Report
      2. Written Response to External Reviewer Report
      3. Last Program Review External Reviewer Report
      4. Department’s Response to Previous External Reviewer Report
   F. Program Review Committee Feedback from Last Program Review
IX. Attachments Provided by Institutional Effectiveness
   A. Last Five Years Data for:
      1. Number of Department/Program Majors
      2. Number of Department/Program Graduates
      3. Average ACT of Program Majors
      4. Retention
      5. Faculty