

Program Review – Non-Accredited Programs Self-Study Report

Programs that are completing the non-accredited Self-Study Program Review are expected to complete the self-study during the spring semester and provide a written response to the following outline that is no longer than 10 pages plus attachments to the Program Review Committee by June 15.

I. Departmental Overview

- A. Summarize Current Status of the Department/Programs:
 - 1. Strengths
 - 2. Challenges
- B. Summarize Changes to Department/Programs Since Last Review Include:
 - 1. Leadership Changes
 - 2. Faculty Changes
 - 3. Degrees/Majors Added or Deleted
 - 4. Service Courses to the University

II. Program Information Addressing Minima Requirements

- A. Summarize what your department is doing to match the expectations for each of the five areas:
 - 1. Number of Program First Majors/Second Majors – recruitment completed by department
 - 2. Number of Graduates
 - 3. Average ACT of Majors
 - 4. Retention
 - 5. Faculty
- B. Reference page number(s) of department's planning document addressing minimas

III. Faculty Teaching in this Program

- A. Update Faculty Credentials
- B. Summarize Faculty efforts in Research, Teaching, and Service
- C. Summarize Faculty efforts in Professional Development Activities and other training, education, experiences, certifications or licensures to improve teaching

IV. Students Majoring in this Program

- A. Honors/Special Recognitions
 - 1. Academic Honors from Pittsburg State University
 - 2. Academic Honors received from other entities
 - 3. Non-academic Honors
- B. Employment after Graduation
 - 1. Summarize information from PSU Post-Graduate Activity Report
 - 2. Forecast future employment opportunities and any specific initiatives taken by the department

V. Curriculum Review

- A. Demonstrate how your curriculum is aligned to national/industrial standards, an accreditation institution, other professional standards or if not available then demonstrate how the program is meeting current requirements in the discipline
 - 1. Include the correlation between the standards and the courses required for the degree
 - 2. Include a summary of the process of reviewing how each course is needed to meet the degree objectives
- B. Explain how the department assures standards are being met for on-line/hybrid courses

VI. Assessment

- A. Summarize how your program's assessment has Evolved/Changed Since Last Program Review
- B. Summarize how program assessment results have been used to change course/program curriculum
- C. Explain how assessment of on-line or hybrid courses is adjusted or adapted to this teaching method

VII. Summarize Future Planning/Goals

- A. List two or three Initiatives that could be done by the department to move this program farther towards being an exemplary program
- B. Reference page number(s) of department's planning document for future goals

VIII. Attachments

- A. Faculty Credentials
- B. Curriculum
 - 1. Four Year Cycle of Degree Course Requirements listing frequency of courses being offered
- C. Assessment
 - 1. Current Year's Assessment Report
 - 2. Assessment Committee's Annual Feedback Since Last Program Review
- D. Planning
 - 1. Current Departmental Planning Document
 - 2. Institutional Effectiveness Committee's Feedback Since Last Program Review (or whatever committee/dean designated by policy)
 - 3. Annual Summaries Since Last Program Review
- E. External Reviewer Report
 - 1. Current External Reviewer Report
 - 2. Written Response to External Reviewer Report
 - 3. Last Program Review External Reviewer Report
 - 4. Department's Response to Previous External Reviewer Report
- F. Program Review Committee Feedback from Last Program Review

IX. Attachments Provided by Institutional Effectiveness

A. Last Five Years Data for:

1. Number of Department/Program Majors
2. Number of Department/Program Graduates
3. Average ACT of Program Majors
4. Retention
5. Faculty